

From: [Diane Kucharczyk](#)
To: [Stephenson,Josh](#)
Cc: [Kedrowski,Debra](#)
Subject: Re: Treasurer"s Bond Documents for 2018-19
Date: Wednesday, May 30, 2018 11:12:47 AM

Thank you Josh. Your treasurer bond checklist/file is complete.
~Diane

Diane Kucharczyk
Coordinator of Administrative Services
DuPage Regional Office of Education
421 N County Farm Road
Wheaton, IL 60187
Phone 630-4070-4771
Fax 630-407-5802

On Wed, May 30, 2018 at 10:51 AM, Stephenson,Josh <jstephen@hinsdale86.org> wrote:

Hi Diane,

Attached are the additional documents that you requested. In the minutes see page 6/7 item 11.3. Please let me know if you need anything further.

Thanks,

Josh

From: Diane Kucharczyk <dkucharczyk@dupageroe.org>
Sent: Wednesday, May 23, 2018 8:57 AM
To: Stephenson,Josh <jstephen@hinsdale86.org>
Cc: Kedrowski,Debra <dkedrows@hinsdale86.org>
Subject: RE: Treasurer's Bond Documents for 2018-19

Good morning.

Thank you for the treasurer documents. Do you have the board minutes of the appointment of treasurer or board certification of resolution appointment (#2 in checklist) and board certification of resolution approving surety bond (#4), which you may consolidate into one document as you did the resolutions. And the highlighted portion on the calculation form needs to be filled in.

Thank you,

Diane Kucharczyk

Coordinator of Administrative Services

FOIA Officer

DuPage Regional Office of Education

421 N County Farm Road

Wheaton, IL 60187

Phone – 630.407.5771

Fax – 630.407.5802

From: Stephenson, Josh <jstephen@hinsdale86.org>
Sent: Tuesday, May 22, 2018 3:57 PM
To: Diane Kucharczyk <dkucharczyk@dupageroe.org>
Cc: Kedrowski, Debra <dkedrows@hinsdale86.org>
Subject: Treasurer's Bond Documents for 2018-19

Diane,

Attached are the required documents for the Treasurer's Bond for fiscal year 2019. Please let me know if you have any questions.

Thanks,

Josh Stephenson
Chief Financial Officer
Hinsdale Township High School District 86
5500 S. Grant Street
Hinsdale, Illinois 60521
630.570.8087

**HINSDALE TOWNSHIP HIGH SCHOOL DISTRICT 86
BOARD OF EDUCATION**

**Meeting Minutes
Regular Action Meeting
May 15 2017**

Call to Order

A Regular Action Meeting of the Board of Education of Hinsdale Township High School District 86, DuPage and Cook Counties, Illinois was called to order by President Bill Carpenter at 6:34 pm Monday, May 15 2017 in the Hinsdale Central High School Community Room, 5500 South Grant Street, Hinsdale IL 60521.

Pledge of Allegiance

President Carpenter led the Board and others present in the Pledge of Allegiance.

Roll Call

Board Members Present

Bill Carpenter
Kevin Camden
Kathleen Hirsman
Keith Chval
Robin Gonzales
Jennifer Planson
Nancy Pollak

Administration Present

Superintendent Dr. Bruce Law
Assistant Superintendent Pam Bylsma
Assistant Superintendent Tammy Prentiss
Chief Human Resources Officer Domenico Maniscalco
Director of Communications Karen Warner
Board Recording Secretary Debra Kedrowski

ACTION: Adjourn to Closed Session

2.1 Adjourn to Closed Session

Adjourn to closed session for discussion of the Purchase of Property; the Appointment, Employment, Compensation, Discipline, Performance, or Dismissal of Employees; and other Matters Related to Individual Students.

Motion by Nancy Pollak, second by Jennifer Planson.
Final Resolution: Motion Carried

Aye: Bill Carpenter, Kevin Camden, Kathleen Hirsman, Keith Chval, Robin Gonzales, Jennifer Planson, Nancy Pollak

2.2 Reconvene in Open Session

Adjourn Closed Session and Reconvene in Open Session

Motion by Kevin Camden, second by Keith Chval.

Final Resolution: Motion Carried

Aye: Bill Carpenter, Kevin Camden, Kathleen Hirsman, Keith Chval, Robin Gonzales, Jennifer Planson, Nancy Pollak

Good News

Hinsdale Central Principal William Walsh shared the following good news items:

- The Illinois Athletic Directors Association named Hinsdale Central Athletic Director Dan Jones the Class 3A & 4A Division 3 Athletic Director of the Year.
- Hinsdale Central Special Olympics Basketball, coached by Kelly Watson and Nick Gebhart, finished second at the state competition. Athletes and Peer Coaches are as follows: Peace Cheung, Bryn Latimer, Laine Williams, Madison Becker, Catherine Wagner, Elizabeth Adams, Lila Loughlin, Jane Cole, Jacqueline Johnston, Alison Albelda, Claire Brennan, Maria Meyer, Nora Moran and Olivia Niestrom, Allison Heil, Parth Kachru and Payal Kachru, Kimberlee Battaglia, Michael Porter and Charlie Johns.
- Science Olympiad finished third at the state competition. The Olympiad team was coached by Kathy Gabric, Peter Pintz, Jim Ludois, JR Paige and Jon Schmidt. The Varsity Team is as follows: Julia Clarke & Julianne Knott (presidents), Cagan Hawthorne & Alice Ding (building captains), Syed Rizvi (biology captain), Megan Guenther & Lilja Carden (earth science captains), Qianfan Song (chemistry captain), Arnav Sankaran, Tina Guo, Jon Teoli, Sophia Izhar, Ann Steephen, Annika Agrawal, and Alyssa Lee.
- Gabriella Delson competed at the Illinois State Competition for FCCLA (Family Career and Community Leaders of America) with her Recycle and Redesign garment and presentation entitled "Somewhere in Time." She received a silver medal for her submission.
- JETs (Junior Engineering Technical Society) coached by Anna and Marv Breig finished in second place in state competition. Congratulations to the following students: Daren Chen, Alex Choi, Carolyn Chun, Julia Clarke, Shubhankar Deo, Helen Hu, Muhammed Imran, Julianne Knott, Alyssa Lee, Melissa Li, Syed Rizvi, Arnav Sankaran, John Thompson, and Harrison Wang. Special congrats to the eight medal winners:
 - Alex – Third place in mathematics
 - Alyssa – Second place in English
 - Arnav – State Champion in computer science, fifth place in engineering graphics
 - Caroline – Fourth place in English
 - Daren – Fourth place in mathematics
 - Harrison – Third place in chemistry, third place in mathematics
 - Helen – Third place in English
 - Melissa – Fourth place in biology
- Eric Chang was named a semifinalist for the Presidential Scholars Program.
- *The Washington Post* released its annual list of Most Challenging High Schools in the nation, Hinsdale Central earned a ranking of 654 and Hinsdale South earned a ranking of 613. Only 12 percent of high schools nationally make the list.

Recognize Retiring Board Liaisons and Announce 2018 Board Liaisons

Hinsdale South Principal Stephanie Palmer introduced for the last time Board Liaison Dena Chemmachel. Chemmachel presented her final report to the Board. Hinsdale South Principal Palmer thanked Chemmachel noting her strong social media skills which she employed to prepare her Board reports.

Palmer then introduced the 2017-2018 Hinsdale South Board Liaison Aimee Puz a sophomore at Hinsdale South. Palmer welcomed Puz to the role and the microphone to introduce herself to the Board.

Hinsdale Central Principal Bill Walsh introduced Board Liaison Allison Heil to present her final report. Upon completing her report, Heil introduced the 2017-2018 Board Liaison Charlie Johns. Johns shook the hand of each Board Member as he was welcomed into his new role.

Recognize District Retirees

Law said that this time of year is bittersweet in schools as those we care about - students and staff - move on to the next stage in their lives. Board President Bill Carpenter recited for all in attendance the names and years of service of the District's 2017 retirees. Law distributed personal resolutions to each retiree recognizing their individual contributions to the District. All in attendance celebrated the retirees for their commitment and service to the District 86.

- Randy Gawlik, Science, Hinsdale Central, 33 years
- Frances Mirro, World Languages, Hinsdale South, 33 years
- Gary Gamen, Physical Education, Hinsdale Central, 32 years
- Keri Cazzato, English, Hinsdale South, 28 years
- Kevin Koehler, Guidance, Hinsdale Central, 27 years
- Kristine Toro, Art, Hinsdale South, 27 years
- Cherie Kerzee-Stames, Social Studies, Hinsdale South, 24 years
- Jess Krueger, Tech Education, Hinsdale Central, 23 years
- Mary Rusk, Special Education, Hinsdale South, 23 years
- Patricia Potokar, Art, Hinsdale Central, 20 years
- Patrick Hurley, Buildings and Grounds, Hinsdale Central, 19 years
- Robert Lichter, Specialized Science Aid, Hinsdale South, 19 years
- Tim Davis, Business, Hinsdale South, 18 years

Audience Communication

George Logan of Willowbrook

Logan addressed the Board regarding the non-binding referendum put before the voters April 7 2015 and follow up by the Board.

Linda Burke of Hinsdale

Burke spoke to the Board regarding Medicaid asking for a report to the Board by Assistant Superintendent Tammy Prentiss

Kay Gallo of Willowbrook
Gallo commented on District retirees and the outgoing Board liaisons.

Hinsdale South Principal Appointment - 17-18 School Year

President Carpenter proposed moving agenda item 11.1 to approve Arwen Pokorny Lyp as principal of Hinsdale South forward for earlier consideration. With support from the Board, the agenda item was pulled up.

Member Planson asked for confirmation that Lyp's contract is the standard Administrator contract offered by the District and has been reviewed by legal counsel. Maniscalco confirmed.

Approve Arwen Pokorny Lyp as Principal of Hinsdale South for the 17-18 School Year at an annual salary of \$161,500.

Motion by Kathleen Hirsman, second by Jennifer Planson.

Final Resolution: Motion Carried

Aye: Bill Carpenter, Kevin Camden, Kathleen Hirsman, Keith Chval, Robin Gonzales, Jennifer Planson, Nancy Pollak

Curriculum & Instruction: Learning Environment

The Board heard a presentation from Steve Moore on the impact of the school environment on student learning in District 86. Moore is a veteran English teacher at Hinsdale South, an Instructional Innovation Coach, and was the Master Facilities Functional Team Champion for Classroom Spaces. Moore shared the research used to pilot changes in some classrooms to enhance student learning by improving the learning environment.

Members discussed flexible furniture and its impact on the learning environment with Moore. Assistant Superintendent for Academics Bylsma noted changes in the process for replenishing damaged furniture that has allowed for additional flexible furniture to be obtained under purchasing procedures already in place and for classrooms where new furniture is required. Members discussed the budget for flexible in the 2017-2018 school year; feedback received from teachers and students using the furniture; plans for future furniture purchases; options provided to teachers utilizing the furniture; and an emphasis on versatile furniture elements.

Consent Agenda

President Carpenter advised that details for the employment of a student support interventionist whose position was posted on the agenda have been worked out. Carpenter called for a motion to approve the consent agenda as amended for items pulled and to include the hiring of Dwayne Williams, Student Support Interventionist at Hinsdale South, MA step 8, at a salary of \$91,402.

Approve the consent agenda as amended.

Motion by Jennifer Planson, second by Kathleen Hirsman.

Final Resolution: Motion Carried

Aye: Bill Carpenter, Kevin Camden, Kathleen Hirsman, Keith Chval, Robin Gonzales, Jennifer Planson, Nancy Pollak

Items Pulled from the Consent Agenda

7.2 Personnel Items - Certified

9.1 Hinsdale Central Field Trip Wabash Wrestling Camp Michigan Albion College June 2017

- 9.2 Hinsdale South Field Trip Special Olympics Illinois State Univ.Normal, IL, June 2017
- 10.3 April 17 2017 Regular Action Meeting Minutes - Open and Closed Sessions

Items Approved on the Consent Agenda

- 6.1 Approve District Depositories
- 6.2 Appoint Superintendent Law as DAOES Board Representative
- 6.3 Appoint Tammy Prentiss as DuPage West Cook Board Representative
- 6.4 Approve IHSA Membership
- 6.5 Approve Revised Policy 7:270
- 6.6 Approve Student Discipline Rules
- 6.7 Award Bid 17-032 Paper
- 6.8 Award Bid 17-035 Additional Summer Construction Work
- 6.9 Award RFP 17-023 Notification Alert System
- 6.10 Approve Truck Procurement for FY 2018
- 7.1 Personnel Items - Administrator
- 7.3 Personnel Items - Support
- 7.4 Personnel Items - Summer School
- 8.1 General Fund: Microbusiness - Cookbook
- 8.2 P-Card Purchases of \$428,671.04
- 8.3 Expense Reimbursements of \$3,577.22
- 8.4 Salaries April 2017 Payroll - Total \$4,661,635.62
- 8.5 Interim Check Listing \$69,511.57
- 8.6 Legal Bills \$35,894.79
- 8.7 Construction Bills \$128,141.00
- 8.8 Board Bills \$747,003.46
- 10.1 March 20 2017 Regular Action Meeting Minutes - Open and Closed Session
- 10.2 April 3 2017 Committee of the Whole Meeting Minutes - Open and Closed Session
- 10.4 April 26 2017 Special Meeting Minutes

Items Pulled from the Consent Agenda

7.2 Personnel Items - Certified

Pulled for separate vote.

Approve Personnel Items - Certified as proposed.

Motion by Jennifer Planson, second by Kathleen Hirsman.

Final Resolution: Motion Carried

Aye: Kevin Camden, Kathleen Hirsman, Keith Chval, Robin Gonzales, Jennifer Planson, Nancy Pollak

Abstain: Bill Carpenter

9.1 Hinsdale Central Field Trip Wabash Wrestling Camp Michigan Albion College June 2017

Member Pollak raised concern that the cost of transportation detailed in the proposed field trip saying that no cost is assigned for transportation and Board policy indicates that the cost of transportation for this type of field trip is the student's responsibility. Members discussed current practice vs. Board policy and proposed that change to current practice be reviewed by the Finance Committee to assess changes to

Carpenter proposed that Administration review the process for assigning budgets for field trips and alignment with policy.

Pollak noted that in the case of the proposed Hinsdale South Field Trip to state for the Special Olympics basketball team, policy indicates that the District should cover the cost of this transportation, but a fee for students has been assessed. Members discussed further consistency in assigning costs for transportation and field trips.

Approve the Hinsdale Central Field Trip to Wabash Wrestling Camp - Michigan Albion College June 2017

Motion by Jennifer Planson, second by Kathleen Hirsman.

Final Resolution: Motion Carried

Aye: Bill Carpenter, Kathleen Hirsman, Keith Chval, Robin Gonzales, Jennifer Planson, Nancy Pollak

Abstain: Kevin Camden

9.2 Hinsdale South Field Trip Special Olympics Illinois State Univ.Normal, IL, June 2017

Approve the Hinsdale South Field Trip for Special Olympics to Illinois State University - Normal, IL, June 2017 removing the fee charged to students.

Motion by Jennifer Planson, second by Kevin Camden.

Final Resolution: Motion Carried

Aye: Bill Carpenter, Kevin Camden, Kathleen Hirsman, Keith Chval, Robin Gonzales, Jennifer Planson, Nancy Pollak

10.3 April 17 2017 Regular Action Meeting Minutes - Open and Closed Sessions

The April 17 2017 Regular Action Meeting Minutes were tabled – to be presented for Board consideration at the June Committee of the Whole Meeting.

Action Items

11.1 Hinsdale South Principal Appointment - 17-18 School Year

Pulled forward for consideration prior to the consent agenda.

11.2 Authorize FYE 2017 Audit

Authorize the annual audit and preparation of the Comprehensive Annual Financial Report

Motion by Kevin Camden, second by Keith Chval.

Final Resolution: Motion Carried

Aye: Bill Carpenter, Kevin Camden, Kathleen Hirsman, Keith Chval, Robin Gonzales, Jennifer Planson, Nancy Pollak

11.3 Appoint Board Treasurer

Appoint Chief Financial Officer Josh Stephenson as Board Treasurer

Motion by Jennifer Planson, second by Nancy Pollak.

Final Resolution: Motion Carried

Aye: Bill Carpenter, Kevin Camden, Kathleen Hirsman, Keith Chval, Robin Gonzales, Jennifer Planson, Nancy Pollak

11.4 Approve FY 2018 Treasurer's Bond

Member Camden inquired how the bond amount is determined. Stephenson advised that the bond is set at 25% of the estimated highest possible value of cash on hand as recommended by the District's insurance company and auditors.

Approve the Treasurer Bond of Joshua D Stephenson, bonded for \$20,000,000 for Hinsdale Township High School District 86 at a premium cost of \$14,000.00 effective July 1, 2017

Motion by Keith Chval, second by Kathleen Hirsman.

Final Resolution: Motion Carried

Aye: Bill Carpenter, Kevin Camden, Kathleen Hirsman, Keith Chval, Robin Gonzales, Jennifer Planson, Nancy Pollak

11.5 Approve 2018 S11.5 Approve 2018 Schedule of Board Meetings

Approve the proposed Schedule of Board Meetings July 2017 through June 30 2018

[the motion was corrected to make June 30 2017 – June 30 2018]

Motion by Kevin Camden, second by Nancy Pollak.

Final Resolution: Motion Carried

Aye: Bill Carpenter, Kevin Camden, Kathleen Hirsman, Keith Chval, Robin Gonzales, Jennifer Planson, Nancy Pollak

11.6 Approve 2017-18 School Calendar

Dr. Law introduced a proposed revision to the 2017-2018 school year calendar that was approved earlier this year. Law advised that Administration held a period of comment from May 2 through May 9 giving students, parents and teachers an opportunity to offer feedback on the proposed calendar. Law said that it was interesting that most people commented on when school starts. Law said there were additional comments as outlined in his memo. Law offered the following points of clarification regarding the proposal: 1. All instructional spaces are air-conditioned as of 2012; 2. Any change to the calendar requires an offsetting change somewhere else; 3. All comments supporting a start date later than August 16 were aligned to August 16 – assuming they would be less happy with an even earlier start date; 4. The District is committed to final exams occurring before winter break – this was not on the table for negotiation; 5. Concern was raised over the difference in the days of instruction of the two semesters – the total number of instructional days remains, 4 days of instruction are shifted from one semester to the other.

Hirsman questioned the impact of the imbalance of the semesters in the proposal on semester-long courses. Law said that there were comments received raising this concern, but the comments were paired with comments that the start of school should not continue to creep earlier into August. Law said that Teacher's understood that it is a trade-off.

Pollak added that the listening period ensured that everyone had the opportunity for their voice to be heard. The Board has not heard further on the calendar once the recommendation was made and the period of comment offered.

Approve the 2017-18 School Calendar as presented

Motion by Jennifer Planson, second by Kathleen Hirsman.

Final Resolution: Motion Carried

Aye: Bill Carpenter, Kevin Camden, Kathleen Hirsman, Keith Chval, Robin Gonzales, Jennifer Planson, Nancy Pollak

Board - President's Report

President Carpenter provided the Board with information on the upcoming Hinsdale South Athletic Association Annual Golf Outing.

Board - Committee Reports

13.1 Deferred Compensation / Investment Committee Report

The draft minutes of the May 4 2017 Deferred Compensation / Investment Committee Meeting were provided for the Board as a Committee Report. No further questions were raised of the report.

Administration - Superintendent

14.1 Superintendent's Report

No report.

14.2 Management Report

Gonzales inquired about suspensions saying there was an obvious drop in suspensions from 2016 to 2017. Gonzales made a pitch for eliminating suspensions and asked if there is a plan for ending suspensions completely and inquired if the discrepancy in suspensions between minority students and their non-minority counterparts remains. Hinsdale South Principal Palmer said that District 86 has embraced the spirit of senate bill 100 and has gone above and beyond with the implementation of the student success centers and associated supports.

Gonzales pressed further and asked that the data on suspensions for minority and low-income students be provided to the Board.

Planson inquired about the status of students off track for graduation and the monitors and supports in place to ensure they reach graduation requirements - and if they will be allowed to walk at graduation with their cohorts. Palmer outlined the status of students at Hinsdale South that are unable to graduate and those that are close to graduation saying opportunities for credit recovery have been provided. Discussion followed.

Planson inquired if students with credit deficiencies returning to complete their coursework in the summer will be allowed to walk with their cohorts. It was noted that they will not. Law advised that in rare cases this has occurred, but District practice does not to allow students that have not completed graduation requirements to participate in graduation - summer graduation ceremonies do take place.

Camden inquired about a projection for doubling of Transition Center enrollment. Prentiss said that her recommendation for the Transition Center was for a 2-story facility and was based on enrollment projections but the 2013 Board approved a smaller renovation. The District is now trying to deal with the decision not to build the larger center and the arrival of the projected student

population.

Gonzales inquired about student mobility rates reported. Palmer noted that Hinsdale South is half the student population of Hinsdale Central and this impacts the rates. Gonzales said she is surprised that the two schools would have the same mobility rate, specifically she is surprised that the Hinsdale South rate is not higher than reported. Bylsma directed Gonzales to the Illinois State Report Card calculation of student mobility for the year as a better resource than the snapshot offered in the monthly reports. Law noted that the most recent report card shows Hinsdale Central with an 11% mobility rate and Hinsdale South with 7%.

Administration - Business

15.1 April 2017 Treasury Reporting

15.2 April 2017 Financial Reporting

Camden asked if Stephenson could make a note to discuss overtime at the Finance Committee Meeting planned for next week. [May 25 2017].

Freedom of Information Requests

Law addressed anonymous FOIA requests received by the District saying it is the District's practice to respond as he believes this is the Attorney General's position.

Members raised questions of the volume of FOIAs and process for responding to FOIAs. Discussion followed.

CommenComments

17.1 Board Comments

Planson inquired about plans for a community-based facilities committee under the Superintendent to address facilities topics including attendance zones.

Law said that a further understanding is needed of what the Board would like to achieve; happy to start putting together a committee focused on engaging the community around facilities issues. Law said if we are engaging the community, summer is a good planning period with work starting when students and families engage again in the Fall. Law said that the timeline for going back out for referendum in March 2018 is short; November 2018 is the next opportunity and in 2019 Board elections occur again.

Chval said he understood that direction for an RFP for strategic planning was directed and this would be the basis for community engagement - including facilities. Chval said he believed time was of the essence for moving forward. Law said that strategic planning may not be the tool for engaging the community on specific Master Facilities Plan elements. Chval said that he believed the strategic plan would drive the direction of the District and would lead to understanding of the community's position on a variety of issues - including facilities. Chval said he could not entertain going out for referendum without determining the District's direction and strategic plan. Gonzales agreed saying this is an ongoing process that should begin sooner rather than later.

Law said it would be quick turn for Administration to bring back a fully formed RFP for strategic planning in two weeks. Law said that a significant amount of data exists and that if facilities decisions will be baked into a strategic planning process, it is important to understand that is the approach as we organize. Gonzales recommended additional resources for broadening the District's view and efforts for coming to the right conclusions.

Pollak said that there are a number of pressing facilities issues as well as an imbalance of enrollment. Pollak said that a significant amount of work was done and it seemed to end in a different place than it started and wondered if the good work that was done could be reorganized rather than recreated.

Carpenter said there is a great base, but that the 7 Members of the Board have not yet communicated to each other their position on the individual issues and he believes this is the next step.

Chval said he has no specific position and would like to be informed by facts to determine his stance. Chval said for him, it would be helpful to learn more before formulating a stance. Carpenter said much of this work has been done and could be shared.

Law asked what Administration could bring to the Board June 5 to move this conversation forward. Planson said she does not believe this is a mission/vision issue rather a facilities/attendance area issue.

Chval recommended Administration return to the discussion of the RFP at the last meeting to determine what to bring in June. Discussion continued.

Pollak said she would like to see a visual representation of the MFP that was approved, the [Task Force] community plan and where it went from there. Pollak said the visual is what she would like to see. Hirsman said it would be helpful to go back to the prioritization that the Board created and the community's response to see the where the facilities and balancing enrollment of the two schools is intertwined. Pollak said that balancing enrollment is one way of maximizing the assets - it may not be the only way. Planson asked for information on what other schools in this situation have done to address their imbalance. Discussion continued.

Camden said there is a significant amount of data - what do we want in the budget to determine where we want to go. What do we want to do to continue putting a framework together? Carpenter said he is hearing that the Board needs the history and to relearn the data that exists.

17.2 Board Operational Calendar

No questions.

17.3 Future Agenda Items

Pollak proposed discussion of charging for transportation for field trips as directed in Board policy. The agenda item was assigned to the Finance Committee.

Chval proposed an agenda item to further understand the bidding process and legal requirements for bidding.

17.4 Audience Comments

Linda Burke of Hinsdale

Burke commented on the District's facilities; grade-level centers; expansion of the Buffer Zone and its impact on the referendum; attendance imbalance of South and Central and the historical genesis of that. Burke proposed that the Board look at the lessons of history in the District in determining how to move forward.

Kay Gallo of Willowbrook

Gallo thanked the staff for their efforts to achieve flexible furniture in the best interest of the students; timely update on online security; thoughtful deliberations and for governing by policy.

Adjourn to Closed Session

18.1 Adjourn to Second Closed Session

Adjourn to Closed Session for discussion of the Purchase of Property and the Appointment, Employment, Compensation, Discipline, Performance, or Dismissal of Employees.

Motion by Kevin Camden, second by Kathleen Hirsman.

Final Resolution: Motion Carried

Aye: Bill Carpenter, Kevin Camden, Kathleen Hirsman, Keith Chval, Robin Gonzales, Jennifer Planson, Nancy Pollak

18.2 Reconvene in Open Session

Adjourn Closed Session and Reconvene in Open Session

Motion by Jennifer Planson, second by Kathleen Hirsman.

Final Resolution: Motion Carried

Aye: Bill Carpenter, Kevin Camden, Kathleen Hirsman, Keith Chval, Robin Gonzales, Jennifer Planson, Nancy Pollak

Adjourn the Meeting - 10:25 pm

Adjourn the Regular Action Meeting - 10:35 pm

Motion by Robin Gonzales, second by Kevin Camden.

Final Resolution: Motion Carried

Aye: Bill Carpenter, Kevin Camden, Kathleen Hirsman, Keith Chval, Robin Gonzales, Jennifer Planson, Nancy Pollak

Meeting Minutes

Regular Action Meeting

May 15 2017

DuPage Regional Office of Education
Treasurer Bond Calculation Form

Date: May 21, 2018

District Name: Hinsdale Township High School District 86
 Address: 5500 S Grant St. Hinsdale, IL 60521

Treasurer's Name: Josh Stephenson

Treasurer's date of election or appointment: May 15, 2017
 Treasurer's date of expiration (if applicable): N/A

School Treasurer's Bond (105 ILCS 5/8-2)

Projected Highest Fund Balance:	\$	80,000,000.00	Enter highest projected fund balance
Mulipied by 25%	x	25%	
Anticipated Surety Bond Issue Amount	=	\$ 20,000,000.00	
The amount of the Bond listed on State of Illinois School Treasurer's Bond - Surety Bond Form.	\$	20,000,000.00	Enter treasurer's surety bond amount
		\$0.00	Properly Funded

Surety Company: *Liberty Mutual Insurance Company* Issuance Date: *March 6, 2017* Expiration Date: *N/A*

Treasurer's Bond For General Oligation Bond Issuance (105 ILCS 5/19-6 and 105 ILCS5/8-2)

Anticipate Bond Proceeds:			Enter anticipated bond proceeds
Mulipied by 25%	x	25%	
Anticipated Special Surety Bond Amount	=	\$ -	
The amount of the Bond listed on State of Illinois School Treasurer's Bond Covering Special Bond Issue Form.			Enter special surety bond amount
		\$0.00	Properly Funded

Surety Company: _____ Issuance Date: _____ Expiration Date: _____

An original of the Bond must be on file in the Regional Superintendent's Office, as well as an original Rider when applicable.

We affirm that the above information is accurate and current.

[Redacted Signature]

 School Board President

[Redacted Signature]

 School Board Secretary

Return completed form by June 12th to:

DuPage Regional Office of Education
Diane Kucharczyk, Coordinator of Admin. Services
 421 N. County Farm Road
 Wheaton, IL 60187
 (630)407-5802

DuPage Regional Office of Education
Treasurer Bond Calculation Form

Date:

District Name:
 Address:

Treasurer's Name:

Treasurer's date of election or appointment:
 Treasurer's date of expiration (if applicable):

School Treasurer's Bond (105 ILCS 5/8-2)

Projected Highest Fund Balance:	<input type="text" value="\$ 80,000,000.00"/>	Enter highest projected fund balance
Mulipied by 25%	x <input type="text" value="25%"/>	
Anticipated Surety Bond Issue Amount	= <input type="text" value="\$ 20,000,000.00"/>	
The amount of the Bond listed on State of Illinois School Treasurer's Bond - Surety Bond Form.	<input type="text" value="\$ 20,000,000.00"/>	Enter treasurer's surety bond amount
	<input type="text" value="\$0.00"/>	Properly Funded

Surety Company: _____ Issuance Date: _____ Expiration Date: _____

Treasurer's Bond For General Oligation Bond Issuance (105 ILCS 5/19-6 and 105 ILCS5/8-2)

Anticipate Bond Proceeds:	<input type="text"/>	Enter anticipated bond proceeds
Mulipied by 25%	x <input type="text" value="25%"/>	
Anticipated Special Surety Bond Amount	= <input type="text" value="\$ -"/>	
The amount of the Bond listed on State of Illinois School Treasurer's Bond Covering Special Bond Issue Form.	<input type="text"/>	Enter special surety bond amount
	<input type="text" value="\$0.00"/>	Properly Funded

Surety Company: _____ Issuance Date: _____ Expiration Date: _____

An original of the Bond must be on file in the Regional Superintendent's Office, as well as an original Rider when applicable.

We affirm that the above information is accurate and current.

School Board President

School Board Secretary

Return completed form by June 12th to:

DuPage Regional Office of Education
Diane Kucharczyk, Coordinator of Admin. Services
 421 N. County Farm Road
 Wheaton, IL 60187
 (630)407-5802

RCD RDE 18MAY22 16:20

**RESOLUTION
OF THE BOARD OF EDUCATION OF
HINSDALE TOWNSHIP HIGH SCHOOL DISTRICT NO. 86**


**APPOINTING TREASURER AND
APPROVING TREASURER'S BOND**

SECRETARY'S CERTIFICATE

I, the undersigned, hereby certify that I am the duly qualified and acting Secretary of the Board of Education of Hinsdale Township High School District No. 86, Counties of DuPage and Cook, Illinois (the "District"), and that, as such official, I am the keeper of the records and files of the Board of Education of said District.

I do further certify that the foregoing Resolution Appointing Treasurer and Approving Treasurer's Bond is the true, correct, and complete copy of said Resolution as adopted by the Board of Education of said District at a meeting held on the 21 day of May, 2018.

IN WITNESS WHEREOF, I hereunto affix my official signature this 21 day of May, 2018.



Secretary
Board of Education
Hinsdale Township High School District No. 86
DuPage and Cook Counties, Illinois



**RESOLUTION #19.02
OF THE BOARD OF EDUCATION OF
HINSDALE TOWNSHIP HIGH SCHOOL DISTRICT NO. 86**

**APPOINTING TREASURER AND
APPROVING TREASURER'S BOND**

WHEREAS, Section 8-1 of the Illinois *School Code* authorizes and directs the Board of Education of Hinsdale Township High School District No. 86, Cook and DuPage Counties, Illinois, to appoint a qualified individual to serve as Treasurer of the Board; and

WHEREAS, if the Treasurer is a member of the Board, he or she shall serve a term of one year, and, if the Treasurer is not a member of the Board, he or she shall serve at the pleasure of the Board; and

WHEREAS, Josh Stephenson currently serves as the Board's appointed Treasurer and is not a member of the Board; and

WHEREAS, the Board of Education has requested that Josh Stephenson continue to serve in the office of Treasurer at the pleasure of the Board, and Josh Stephenson has agreed to serve in such capacity; and

WHEREAS, Section 8-2 of the *School Code* authorizes and directs the Board of Education to approve and fix the bond for the Treasurer; and

WHEREAS, the Treasurer's bond currently in effect for Josh Stephenson expires on June 30, 2018.

NOW THEREFORE, BE IT RESOLVED by the Board of Education of Hinsdale Township High School District No. 86, Cook and DuPage Counties, Illinois, as follows:


Section 1. The Board of Education hereby finds that all of the recitals contained in the preambles to this Resolution are full, true and correct and does hereby incorporate them into this Resolution by reference.

Section 2. The Board of Education hereby appoints Josh Stephenson to the position of Treasurer of the Board to serve at the pleasure of the Board until he resigns or is removed by the Board.

Section 3. The Board of Education has determined and fixed the amount of a one-year Treasurer's bond effective as of July 1, 2018, at \$20,000,000.00, a copy of which is attached hereto as Exhibit A, and hereby authorizes and directs the Board President and Secretary to execute said bond, and authorizes and directs the Treasurer to file a copy of the bond with the applicable Regional Superintendent of Schools and otherwise undertake all necessary actions to secure such bond prior to July 1, 2018.

Section 4. The Board of Education finds that all other resolutions or parts of resolutions in conflict herewith be and the same are hereby repealed, and this Resolution shall be in full force and effect immediately and forthwith upon its passage.

Adopted this 21st day of May, 2018.



President, Board of Education

ATTEST:



EXHIBIT A

Attach copy of the Treasurer's Bond to be approved.


**VERIFICATION CERTIFICATE FOR
INDEFINITE TERM SURETY BOND**

THIS IS TO CERTIFY that Bond No. 404024961 issued by Liberty Mutual Insurance Company dated this 6 day of March, 2017, in the amount of Twenty Million Dollars and 00/100 Dollars (\$20,000,000.00), on behalf of Joshua D Stephenson (as Principal), and in favor of Hinsdale Township High School District 86 (as Oblige), covers a term which began on the 6 day of March, 2017, and ends only with the cancellation of said bond or other legal termination thereof; and that the said bond remains in effect, subject to all its agreements, conditions and limitations.

Signed, sealed and dated 7/1/2018

Liberty Mutual Insurance Company

BY


Jodie Sellers
Attorney-in-Fact

7/1/2018

*Use current or renewal date.

THIS POWER OF ATTORNEY IS NOT VALID UNLESS IT IS PRINTED ON RED BACKGROUND.

This Power of Attorney limits the acts of those named herein, and they have no authority to bind the Company except in the manner and to the extent herein stated.

Certificate No. 7956306

Liberty Mutual Insurance Company
The Ohio Casualty Insurance Company West American Insurance Company

POWER OF ATTORNEY

KNOWN ALL PERSONS BY THESE PRESENTS: That The Ohio Casualty Insurance Company is a corporation duly organized under the laws of the State of New Hampshire, that Liberty Mutual Insurance Company is a corporation duly organized under the laws of the State of Massachusetts, and West American Insurance Company is a corporation duly organized under the laws of the State of Indiana (herein collectively called the "Companies"), pursuant to and by authority herein set forth, does hereby name, constitute and appoint, Sharon A. Foulk; Patrick Gallagher; Thomas Gill; Kathy Hill; William T. Krumm; David L. Marcus; Harold Miller, Jr; Livia Oliveira; Cynthia Preston; Muriel Saenz; Jon A. Schroeder; Jodie Sellers; Karen E. Socha; Kathleen Weaver

all of the city of Rolling Meadows, state of IL each individually if there be more than one named, its true and lawful attorney-in-fact to make, execute, seal, acknowledge and deliver, for and on its behalf as surety and as its act and deed, any and all undertakings, bonds, recognizances and other surety obligations, in pursuance of these presents and shall be as binding upon the Companies as if they have been duly signed by the president and attested by the secretary of the Companies in their own proper persons.

IN WITNESS WHEREOF, this Power of Attorney has been subscribed by an authorized officer or official of the Companies and the corporate seals of the Companies have been affixed thereto this 6th day of December, 2017.



The Ohio Casualty Insurance Company
Liberty Mutual Insurance Company
West American Insurance Company

By: [Signature]
David M. Carey, Assistant Secretary

STATE OF PENNSYLVANIA ss
COUNTY OF MONTGOMERY

On this 6th day of December, 2017, before me personally appeared David M. Carey, who acknowledged himself to be the Assistant Secretary of Liberty Mutual Insurance Company, The Ohio Casualty Company, and West American Insurance Company, and that he, as such, being authorized so to do, execute the foregoing instrument for the purposes therein contained by signing on behalf of the corporations by himself as a duly authorized officer.

IN WITNESS WHEREOF, I have hereunto subscribed my name and affixed my notarial seal at King of Prussia, Pennsylvania, on the day and year first above written.



COMMONWEALTH OF PENNSYLVANIA
Notarial Seal
Teresa Pastella, Notary Public
Upper Merion Twp., Montgomery County
My Commission Expires March 28, 2021
Member, Pennsylvania Association of Notaries

By: [Signature]
Teresa Pastella, Notary Public

This Power of Attorney is made and executed pursuant to and by authority of the following By-laws and Authorizations of The Ohio Casualty Insurance Company, Liberty Mutual Insurance Company, and West American Insurance Company which resolutions are now in full force and effect reading as follows:

ARTICLE IV – OFFICERS – Section 12. Power of Attorney. Any officer or other official of the Corporation authorized for that purpose in writing by the Chairman or the President, and subject to such limitation as the Chairman or the President may prescribe, shall appoint such attorneys-in-fact, as may be necessary to act in behalf of the Corporation to make, execute, seal, acknowledge and deliver as surety any and all undertakings, bonds, recognizances and other surety obligations. Such attorneys-in-fact, subject to the limitations set forth in their respective powers of attorney, shall have full power to bind the Corporation by their signature and execution of any such instruments and to attach thereto the seal of the Corporation. When so executed, such instruments shall be as binding as if signed by the President and attested to by the Secretary. Any power or authority granted to any representative or attorney-in-fact under the provisions of this article may be revoked at any time by the Board, the Chairman, the President or by the officer or officers granting such power or authority.

ARTICLE XIII – Execution of Contracts – SECTION 5, Surety Bonds and Undertakings. Any officer of the Company authorized for that purpose in writing by the chairman or the president, and subject to such limitations as the chairman or the president may prescribe, shall appoint such attorneys-in-fact, as may be necessary to act in behalf of the Company to make, execute, seal, acknowledge and deliver as surety any and all undertakings, bonds, recognizances and other surety obligations. Such attorneys-in-fact subject to the limitations set forth in their respective powers of attorney, shall have full power to bind the Company by their signature and execution of any such instruments and to attach thereto the seal of the Company. When so executed such instruments shall be as binding as if signed by the president and attested by the secretary.

Certificate of Designation – The President of the Company, acting pursuant to the Bylaws of the Company, authorizes David M. Carey, Assistant Secretary to appoint such attorneys-in-fact as may be necessary to act on behalf of the Company to make, execute, seal, acknowledge and deliver as surety any and all undertakings, bonds, recognizances and other surety obligations.

Authorization – By unanimous consent of the Company's Board of Directors, the Company consents that facsimile or mechanically reproduced signature of any assistant secretary of the Company, wherever appearing upon a certified copy of any power of attorney issued by the Company in connection with surety bonds, shall be valid and binding upon the Company with the same force and effect as though manually affixed.

I, Renee C. Llewellyn, the undersigned, Assistant Secretary, The Ohio Casualty Insurance Company, Liberty Mutual Insurance Company, and West American Insurance Company do hereby certify that the original power of attorney of which the foregoing is a full, true and correct copy of the Power of Attorney executed by said Companies, is in full force and effect and has not been revoked.

IN TESTIMONY WHEREOF, I have hereunto set my hand and affixed the seals of said Companies this 15th day of July, 2018.



By: [Signature]
Renee C. Llewellyn, Assistant Secretary

Not valid for mortgage, note, loan, letter of credit, currency rate, interest rate or residual value guarantees.

To confirm the validity of this Power of Attorney call 1-610-832-8240 between 9:00 am and 4:30 pm EST on any business day.

DuPage Regional Office of Education
Treasurer Bond Calculation Form

Date:

District Name:
Address
Treasurer's Name:
Treasurer's date of election or appointment
Treasurer's date of expiration (if applicable)

School Treasurer's Bond (105 ILCS 5/8-2)

Projected Highest Fund Balance:	<input type="text" value="\$ 80,000,000.00"/>	Enter highest projected fund balance
Mulipied by 25%	x <input type="text" value="25%"/>	
Anticipated Surety Bond Issue Amount	= <input type="text" value="\$ 20,000,000.00"/>	
The amount of the Bond listed on State of Illinos School Treasurer's Bond - Surety Bond Form.	<input type="text" value="\$ 20,000,000.00"/>	Enter treasurer's surety bond amount
	<input type="text" value="\$0.00"/>	Properly Funded

Surety Company: _____ **Issuance Date:** _____ **Expiration Date:** _____

Treasurer's Bond For General Oligation Bond Issuance (105 ILCS 5/19-6 and 105 ILCS5/8-2)

Anticipate Bond Proceeds:	<input type="text"/>	Enter anticipated bond proceeds
Mulipied by 25%	x <input type="text" value="25%"/>	
Anticipated Special Surety Bond Amount	= <input type="text" value="\$ -"/>	
The amount of the Bond listed on State of Illinos School Treasurer's Bond Covering Special Bond Issue Form.	<input type="text"/>	Enter special surety bond amount
	<input type="text" value="\$0.00"/>	Properly Funded

Surety Company: _____ **Issuance Date:** _____ **Expiration Date:** _____

An original of the Bond must be on file in the Regional Superintendent's Office, as well as an original Rider when applicable.

We affirm that the above information is accurate and current.

Return completed form by June 12th to:
DuPage Regional Office of Education
Diane Kucharczyk, Coordinator of Admin. Services
421 N. County Farm Road
Wheaton, IL 60187
(630)407-5802

From: fiscal-owner@list.dupage.k12.il.us on behalf of [Diane Kucharczyk](#)
To: fiscal@list.dupage.k12.il.us
Cc: [Jeremy Dotson](#)
Subject: Treasury Bond Checklist and Calculation Form
Date: Wednesday, February 28, 2018 10:27:53 AM
Attachments: [Treasurer Bond Calculation Form.xlsx](#)
[Treasurers Bond Checklist.pdf](#)

As required by IL school code 105 ILCS 5/8-2, Treasurers of School Districts and General Obligation Bonds are to be properly bonded. Please see the attached internal checklist as well as the calculation form provided by the ROE.

Thank you,

Diane Kucharczyk

Coordinator of Administrative Services
DuPage Regional Office of Education
421 N County Farm Road
Wheaton, IL 60187

Phone – 630.407.5771

Fax – 630.407.5802

DuPage Regional Office of Education

Treasurer Bond Calculation Form

Date:

District Name:
Address

Treasurer's Name:

Treasurer's date of election or appointment
Treasurer's date of expiration (if applicable)

School Treasurer's Bond (105 ILCS 5/8-2)

Projected Highest Fund Balance:	<input type="text"/>	Enter highest projected fund balance
Mulipied by 25%	x	<u>25%</u>
Anticipated Surety Bond Issue Amount	=	\$ -
The amount of the Bond listed on State of Illinois School Treasurer's Bond - Surety Bond Form.	<input type="text"/>	Enter treasurer's surety bond amount
		\$0.00 Properly Funded

Surety Company: _____ **Issuance Date:** _____ **Expiration Date:** _____

Treasurer's Bond For General Oligation Bond Issuance (105 ILCS 5/19-6 and 105 ILCS5/8-2)

Anticipate Bond Proceeds:	<input type="text"/>	Enter anticipated bond proceeds
Mulipied by 25%	x	<u>25%</u>
Anticipated Special Surety Bond Amount	=	\$ -
The amount of the Bond listed on State of Illinois School Treasurer's Bond Covering Special Bond Issue Form.	<input type="text"/>	Enter special surety bond amount
		\$0.00 Properly Funded

Surety Company: _____ **Issuance Date:** _____ **Expiration Date:** _____

An original of the Bond must be on file in the Regional Superintendent's Office, as well as an original Rider when applicable.

We affirm that the above information is accurate and current.

School Board President

School Board Secretary

Return completed form by June 12th to:

DuPage Regional Office of Education
Diane Kucharczyk, Coordinator of Admin. Services
421 N. County Farm Road
Wheaton, IL 60187
(630)407-5802

DuPage Regional Office of Education

Treasurer Bond Calculation Form

Date: **7/20/2017**

District Name: **District 1**
Address: **421 N. County Farm Road., Wheaton IL**

Treasurer's Name: **John Doe**

Treasurer's date of election or appointment: **8/1/2017**
Treasurer's date of expiration (if applicable): **Until Cancelled**

School Treasurer's Bond (105 ILCS 5/8-2)

Projected Highest Fund Balance:	\$ 43,315,000.00	Enter highest projected fund balance
Mulipied by 25%	x <u>25%</u>	
Anticipated Surety Bond Issue Amount	= \$ 10,828,750.00	
The amount of the Bond listed on State of Illinois School Treasurer's Bond - Surety Bond Form.	\$ 11,000,000.00	Enter treasurer's surety bond amount
	\$171,250.00	Properly Funded

Surety Company: **Liberty Mutual Ins. Co** Issuance Date: **8/1/2017** Expiration Date: **Until Cancelled**

Treasurer's Bond For General Oligation Bond Issuance (105 ILCS 5/19-6 and 105 ILCS5/8-2)

Anticipate Bond Proceeds:	\$ 48,000,000.00	Enter anticipated bond proceeds
Mulipied by 25%	x <u>25%</u>	
Anticipated Special Surety Bond Amount	= \$ 12,000,000.00	
The amount of the Bond listed on State of Illinois School Treasurer's Bond Covering Special Bond Issue Form.	\$ 12,200,000.00	Enter special surety bond amount
	\$200,000.00	Properly Funded

Surety Company: **Liberty Mutual Ins. Co** Issuance Date: **8/1/2017** Expiration Date: **Until Cancelled**

An original of the Bond must be on file in the Regional Superintendent's Office, as well as an original Rider when applicable.

We affirm that the above information is accurate and current.

School Board President

School Board Secretary

Return completed form by June 12th to:

DuPage Regional Office of Education
Diane Kucharczyk, Coordinator of Admin. Services
421 N. County Farm Road
Wheaton, IL 60187
(630)407-5802

**Illinois State Board of Education
DuPage Regional Office of Education #19
Treasurer’s Bond (Internal Checklist)**

As required by school code, Treasurers of School Districts are to be properly bonded and General Bond Obligation are to be properly bonded.

Basic Treasurer Duties Surety Bond (105 ILCS 5/8-2) and Treasurer Appointment:	Checked
1. Board Resolution Appointment of Treasurer signed by Board President and Board Secretary or Board Minutes if applicable.	
2. Board Certification of Resolution Appointment of Treasurer signed by Board Secretary or Board Minutes if applicable.	
3. Board Resolution Approving Surety Bond of Treasurer signed by Board President and Board Secretary.	
4. Board Certification of Resolution Approving Surety Bond of Treasurer signed by Board Secretary.	
5. State of Illinois – School Treasurer’s Bond Illinois – Corporate Surety Form.	
6. Projected Highest Fund Balance for the School Year in which the surety bond will be in effect.	
7. ROE Treasurer’s Bond Calculation Form (Shows the projected highest fund balance multiplied by 25%).	
Note: The State Board of Education (ISBE) continues to interpret the law to mean that school district treasurer must be bonded for 25% of the amount he has in custody at any given time, not the total amount over the course of a year.	
General Obligation Bonds / Issuances (105 ILCS 5/19-6 and 105 ILCS 5/8-2):	Checked
1. Board Resolution Approving Treasurer’s Special Surety Bonds or Board Minutes and General Obligation Bonds signed by Board President and Board Secretary	
2. Board Certification of Resolution Approving Treasurer’s Special Surety Bonds or Board Minutes and General Obligation Bonds signed by Board Secretary if applicable	
3. State of Illinois – School Treasurer’s Bond Covering Special Bond Issue – Corporate Surety Form	
4. ROE Treasurer’s Bond Calculation Form. (Shows the Anticipated Bond Proceeds multiplied by 25%)	

Questions regarding the items listed in this checklist should be directed Diane Kucharczyk at dkucharczyk@dupageroe.org.

From: districtadminassts-owner@list.dupage.k12.il.us on behalf of [Darlene Ruscitti](#)
To: super@list.dupage.k12.il.us
Cc: fiscal@list.dupage.k12.il.us; [Jeremy Dotson](#); districtadminassts@list.dupage.k12.il.us
Subject: Treasurer Bond process for approval
Date: Tuesday, August 22, 2017 5:33:53 PM

Per the May 11th State Board of Education’s Message on School Treasurer Bonds, the ROE revisited its approval process based on the guidance provided in the ISBE guidance. As a result, the following information below is requested in order to be in compliance with the Treasurer Bond process. This is in effect starting July 1, 2017. If you should have any questions please contact Jeremy Dotson at the ROE at jdotson@dupageroe.org or 630-407-5777.

Thank you for all that you do.

Darlene Ruscitti

Basic Treasurer Duties Surety Bond (105 ILCS 5/8-2):	Checked/NA
1. Board Resolution Appointment of Treasurer signed by Board President and Board Secretary. (Mandatory)	
2. Board Certification of Resolution Appointment of Treasurer signed by Board Secretary. (Optional)	
3. Board Resolution Approving Surety Bond of Treasurer signed by Board President and Board Secretary. (Mandatory)	
4. Board Certification of Resolution Approving Surety Bond of Treasurer signed by Board Secretary. (Optional)	
5. State of Illinois – School Treasurer’s Bond Illinois – Corporate Surety Form. This form is signed by Board President, Board Secretary, and Regional Superintendent. (Mandatory)	
6. ROE Treasurer’s Surety Bond Calculation Form (Shows the projected highest fund balance multiplied by 25%). (Mandatory)	
7. District provides “No Petition Certificates” for Regional Superintendent’s Signature. A copy is given to the district and a copy is kept on file at the ROE. If there are any pending petition for Detachment / Annexation of School Territory, then the following disclaimer must be added to the “No Petition Certificates”. “Please notice a petition for detachment / annexation of school territory involving _____ has been filed and is pending resolution.”	
General Obligation Bonds / Issuances (105 ILCS 5/19-6 and 105 ILCS 5/8-2):	Checked/NA
1. Board Resolution Approving Treasurer’s Special Surety Bonds / General Obligation Bonds signed by Board President and Board Secretary. (Mandatory)	

2. Board Certification of Resolution Approving Treasurer's Special Surety Bonds / General Obligation Bonds signed by Board Secretary. (Optional)	
3. State of Illinois – School Treasurer's Bond Covering Special Bond Issue – Corporate Surety Form. This form is signed by Board President, Board Secretary, and Regional Superintendent. (Mandatory)	
4. ROE Treasurer's Bond Calculation Form. (Shows the Anticipated Bond Proceeds multiplied by 25%)*	

- Questions regarding the items listed in this checklist should be directed to Kelly Kozerka at kkozerka@dupageroe.org or Diane Kucharczyk at dkucharczyk@dupageroe.org.

*Note: The State Board of Education (ISBE) continues to interpret the law to mean that school district treasurer must be bonded for 25% of the amount he has in custody at any given time, not the total amount over the course of a year.

DuPage Regional Office of Education

Treasurer Bond Calculation Form

Date:

District Name:
Address

Treasurer's Name:

Treasurer's date of election or appointment
Treasurer's date of expiration (if applicable)

School Treasurer's Bond (105 ILCS 5/8-2)

Projected Highest Fund Balance: Enter highest projected fund balance

Multipied by 25% x $\frac{25\%}{100}$
Anticipated Surety Bond Issue Amount = \$ -

The amount of the Bond listed on State of Illinois School
Treasurer's Bond - Surety Bond Form. Enter treasurer's surety bond amount
\$0.00 Properly Funded

Surety Company: _____ **Issuance Date:** _____ **Expiration Date:** _____

Treasurer's Bond For General Oligation Bond Issuance (105 ILCS 5/19-6 and 105 ILCS5/8-2)

Anticipate Bond Proceeds: Enter anticipated bond proceeds

Multipied by 25% x $\frac{25\%}{100}$
Anticipated Special Surety Bond Amount = \$ -

The amount of the Bond listed on State of Illinois
SchoolTreasurer's Bond Covering Special Bond Issue Form. Enter special surety bond amount
\$0.00 Properly Funded

Surety Company: _____ **Issuance Date:** _____ **Expiration Date:** _____

An original of the Bond must be on file in the Regional Superintendent's Office, as well as an original Rider when applicable.

We affirm that the above information is accurate and current.

School Board President

School Board Secretary

Return completed form by June 12th to:

DuPage Regional Office of Education
Diane Kucharczyk, Coordinator of Admin. Services
421 N. County Farm Road
Wheaton, IL 60187
(630)407-5802

DuPage Regional Office of Education

Treasurer Bond Calculation Form

Date:

District Name:

Address:

Treasurer's Name:

Treasurer's date of election or appointment:

Treasurer's date of expiration (if applicable):

School Treasurer's Bond (105 ILCS 5/8-2)

Projected Highest Fund Balance: Enter high

Mulipied by 25% $\times \frac{25\%}{1}$
Anticipated Surety Bond Issue Amount = \$ 10,828,750.00

The amount of the Bond listed on State of Illinois School
Treasurer's Bond - Surety Bond Form. Enter treas
\$171,250.00 Properly Fu

Surety Company: Issuance Date:

Treasurer's Bond For General Oligation Bond Issuance (105 ILCS 5/19-6 and 105 ILCS5/8-2)

Anticipate Bond Proceeds: Enter antici

Mulipied by 25% $\times \frac{25\%}{1}$
Anticipated Special Surety Bond Amount = \$ 12,000,000.00

The amount of the Bond listed on State of Illinois
SchoolTreasurer's Bond Covering Special Bond Issue Form. Enter speci:
\$200,000.00 Properly Fu

Surety Company: Issuance Date:

An original of the Bond must be on file in the Regional Superintendent's Office, as well as an original Ride

We affirm that the above information is accurate and current.

School Board President

School Board Secretary

Return completed form by June 12th to:

DuPage Regional Office of Education
Diane Kucharczyk, Coordinator of Admin. Services
421 N. County Farm Road
Wheaton, IL 60187
(630)407-5802

7/20/2017

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Expiration Date: Until Cancelled

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Expiration Date: Until Cancelled

r when applicable.

**Illinois State Board of Education
DuPage Regional Office of Education #19
Treasurer's Bond (Internal Checklist)**

As required by school code, Treasurers of School Districts are to be properly bonded and General Bond Obligation are to be properly bonded.

Basic Treasurer Duties Surety Bond (105 ILCS 5/8-2) and Treasurer Appointment:	Checked
1. Board Resolution Appointment of Treasurer signed by Board President and Board Secretary or Board Minutes if applicable.	
2. Board Certification of Resolution Appointment of Treasurer signed by Board Secretary or Board Minutes if applicable.	
3. Board Resolution Approving Surety Bond of Treasurer signed by Board President and Board Secretary.	
4. Board Certification of Resolution Approving Surety Bond of Treasurer signed by Board Secretary.	
5. State of Illinois – School Treasurer's Bond Illinois – Corporate Surety Form.	
6. Projected Highest Fund Balance for the School Year in which the surety bond will be in effect.	
7. ROE Treasurer's Bond Calculation Form (Shows the projected highest fund balance multiplied by 25%).	
Note: The State Board of Education (ISBE) continues to interpret the law to mean that school district treasurer must be bonded for 25% of the amount he has in custody at any given time, not the total amount over the course of a year.	
General Obligation Bonds / Issuances (105 ILCS 5/19-6 and 105 ILCS 5/8-2):	Checked
1. Board Resolution Approving Treasurer's Special Surety Bonds or Board Minutes and General Obligation Bonds signed by Board President and Board Secretary	
2. Board Certification of Resolution Approving Treasurer's Special Surety Bonds or Board Minutes and General Obligation Bonds signed by Board Secretary if applicable	
3. State of Illinois – School Treasurer's Bond Covering Special Bond Issue – Corporate Surety Form	
4. ROE Treasurer's Bond Calculation Form. (Shows the Anticipated Bond Proceeds multiplied by 25%)	

Questions regarding the items listed in this checklist should be directed Diane Kucharczyk at dkucharczyk@dupageroe.org.



APPLICATION AND INDEMNITY AGREEMENT FOR PUBLIC OFFICIAL BOND

- Liberty Mutual Insurance Company
The Ohio Casualty Insurance Company

Applicant's Full Name Joshua D Stephenson Social Security # [REDACTED]

Residence Address [REDACTED]

Applicant's Official Title Director of Financial Controls Elected Appointed

Are you a US Citizen? Yes No What is your residency Status?

Are there any lawsuits, judgments, or liens outstanding against applicant? No Yes

Official Address 5500 S. Grant Street, Hinsdale, IL 60521

Amount of Bond(s) Various Term of Office Continuous Must bond be filed annually Yes No

Exact Title of Federal, State, County, Municipal Government, Branch Department, Official or Individual to whom this bond is given

Have you previously occupied this position? Yes, from to No

Have you ever had a bond declined, cancelled or renewal refused? Yes No

If yes, explain

For all bonds in excess of \$50,000 complete the following:

Duties and responsibility of the public office School District Treasurer

Salary \$ 0 per If paid on commission, give approximate amount \$ per

Will you continue in business or employment during your term? Yes, net income \$ No

If yes, state nature of such work and name of employer

Conservative value of your real estate \$ Amount of mortgages, other liens? \$

Conservative value of personal property \$

IMPORTANT: Officials handling public funds are required to complete the following:

Provide name of bank(s) that have been designated by the proper authority as depositories for public funds coming into your hands and how the deposits are secured:

Name/Location of Bank: Hinsdale Bank & Trust
Amount of Deposit: \$40,000,000 (total letter of credit amount)
How Secured: Federal Home Loan Letter of Credit

Largest amount under your control at any one time \$ 80,000,000 What length of time? 1 month

Will you withdraw funds from the depository? Yes No How are withdrawals made? Checks, Wires, ACH

Is countersignature required? Yes, of No

If no countersignature is required, what controls exist? Account reconciliation by different party

Do you agree to deposit only in legally designated and qualified depositories? Yes No

Unless permitted by statute, do you agree to deposit funds only when protected in full from loss by depository failures? Yes No

Are you the custodian of any securities? Yes, value \$ _____, kept at _____ No

Are securities under joint control? Yes, with whom _____ No

Are money and securities fully protected by burglary and robbery insurance? Yes No

If yes, name insurance carrier & policy limits _____

When are you required to make reports? Monthly To whom? Board of Education

When are your accounts examined? Annually By whom? Independent Auditing Firm

To whom do you turn over the receipts of your office? _____ How often? _____

Do you collect taxes? Yes No If so, name of county for whom taxes are being collected. _____

If Deputy Tax Collectors and/or Deputy Tax Treasurer are employed, are they Bonded: No

Yes; If so, what is the bond amount: \$ _____

Amounts of levy _____ Collection date _____

Are you liable for uncollected taxes? Yes No How are you relieved? _____

To whom will you report delinquents? _____ When? _____

Are you required to make settlements? Yes No When is final settlement made? _____

If you now succeed yourself, the following questions MUST be fully answered:

To/By whom were the accounts of the office last audited and funds verified? _____

Address _____

Date of Audit _____

Were the accounts found correct and were the books and records reported in good condition? Yes No

A certified copy of this audit or final settlement or management letter relative to your office must accompany this Application.

IMPORTANT: PLEASE FILL IN THE FOLLOWING INFORMATION

Agency Name _____ Code _____

Address _____

Agent's Recommendation _____

INDEMNITY AGREEMENT:

The undersigned (hereinafter called "Indemnitor") represents that the statements contained in this application are true and were made without reservation as an inducement to Liberty Mutual Insurance Company and any other company that is part of or added to the Liberty Mutual Group, severally not jointly, and/or for which surety business is underwritten by Liberty Mutual Surety (hereinafter called "Surety") to execute the Bonds applied herein, upon its indemnity on the Bonds or any successor Bonds, and for any continuation thereof (hereinafter called "Bonds"), and hereby agrees with the Surety, its successors and assigns, should Surety execute said Bonds, as follows: (1) To pay in advance such initial premium and such additional premiums as may become due, and to deliver to the Surety satisfactory evidence of the legal discharge and release of all liability under said Bonds; (2) That Indemnitor shall exonerate and indemnify Surety from and against all claims, demands, losses, liability, damages (including punitive and exemplary), costs, charges, attorneys' fees, expenses, suits, orders, judgments, or adjudications whatsoever which Surety may incur by reason of the Surety's execution or procurement of the execution of Bonds, the increase of Bonds, any investigation on account of Bonds, the defense or prosecution of any action, suit or other proceeding which may be brought in connection therewith or in connection with any judicial proceeding referred to in this Application, enforcement of the agreements contained herein, procuring a release from Bonds, or canceling Bonds in accordance with any cancellation provision therein contained; (3) That Surety shall have the right, at its sole discretion, to pay, adjust, settle or compromise any claim, demand, suit or judgment upon Bonds or in connection with any judicial proceeding referred to in this Application, and the voucher or other evidence of such payment, adjustment, settlement or compromise, whether Surety was liable therefore or not, shall be prima facie evidence of the fact and extent of Indemnitor's liability; (4) To place the Surety in funds immediately upon demand, the amount Surety deems necessary to protect itself from losses or expenses upon Surety's determination that liability reasonably exists, whether or not Surety has made payment or posted reserve, Surety having the right to use all or a part of these funds, in payment or settlement of any liability, loss or expense for which Indemnitor is obligated hereunder, or in reimbursement to Surety for payment of the same; (5) That Indemnitor hereby authorizes the Surety to investigate the statements made in this Application and to check credit with any creditors or lending institutions, and further authorizes any present or former employer or former Indemnitor, or any other person, firm or corporation, to furnish any information that any of them may possess concerning Indemnitor in connection with the Surety's underwriting of Bonds and Indemnitor's compliance with Bonds and with obligations hereunder, and Indemnitor hereby releases any of the aforementioned from any liability in consequence of furnishing or disclosing such information; (6) That separate suits may be brought to recover hereunder as causes of action shall accrue and the bringing of suit or the recovery of judgment upon any cause of action shall not prejudice or bar the bringing of other suits upon other causes of action, whether heretofore or thereafter arising; (7) That it is expressly understood and agreed by Indemnitor that any and all other rights which Surety may have or acquire against Indemnitor or acquire under any other or additional agreements of indemnity or collateral shall be in addition to, and not in lieu of, the rights afforded Surety under this agreement; (8) That in the event Surety executes the Bonds with cosurety or cosureties or reinsures all or any part of the Bonds, all the terms and provisions of this agreement shall apply and operate for the benefit of such cosureties and such reinsurers, as their interests may appear; (9) That these covenants shall be jointly and severally binding upon the Indemnitor, its respective heirs, executors, administrators, successors and assigns; (10) That Surety shall have the right to decline to issue or cancel any Bonds at any time, free of any claim for loss or damages by Indemnitor, and Surety shall be under no obligation to disclose its reasons therefore or to give any information in connection therewith, the provisions of any law to the contrary being hereby waived; (11) To render to the Surety whenever requested, a statement showing all receipts and disbursements of the office during any period, with bank certificates showing bank balances on hand, and to grant Surety the right to inspect the records and accounts of the office at any reasonable time, and to render such reasonable assistance as may be appropriate to enable Surety to obtain complete knowledge of the financial condition of the office.

Signed and dated this 2 day of March, 2017.

[Redacted Signature]

, Witness

[Redacted Signature]

, INDEMNITOR

Address: 5500 S. Grant St.
Hinsdale, IL 60521



State of Illinois }
County of DuPage } ss:

On this 2 day of March, in the year 2017, before me personally comes Joshua D. Stephenson to me known and known to me to be the person who is described in and who executed the foregoing instrument, and acknowledges to me that (s)he executed the same.

[Redacted Signature]

(Signature of Notary Public)

My commission expires: 11.7.2018